LANCASTER CITY COUNCIL

Promoting City, Coast & Countryside

EXECUTIVE DECISIONS TAKEN BY CABINET PORTFOLIO HOLDER OR DELEGATED OFFICER
NOTICE OF DECISION

THIS SECTION TO BE COMPLETED BY THE PORTFOLIO HOLDER AND CONTACT OFFICER

TITLE OF DECISION: **Review of Council Housing Tenancy Agreement**	
NAME OF DECISION TAKER:	**COUNCILLOR DAVID KERR**
POSITION AND RESPONSIBILITY HELD:	**CABINET MEMBER**
CONTACT OFFICER:	**CHRIS HANNA**
TELEPHONE:	01524582516
E-MAIL:	channa@lancaster.gov.uk

Details of Decision:

(1)   **That Cabinet Member considers the comments received from tenants during consultation and any subsequent amendments made to the draft tenancy agreement.**

(2)   **That the amended tenancy agreement attached at Annex B is approved.**

(3)   **That the Head of Service is authorised to issue to all tenants a Notice of Variation with the new tenancy agreement attached.**

Reasons for the decision (continue on separate sheet or append relevant papers as necessary):
The need has been identified for the Council to review its tenancy agreement to ensure that the agreement remains fit for purpose and can be used as an effective management tool. The agreement has also been updated to ensure that it meets tenant expectations in terms of clarity and understanding.

IS THE DECISION URGENT - NO

I CONFIRM THAT I HAVE BEEN CONSULTED ON THE ABOVE DECISION AND THAT IT IS URGENT AND REASONABLE IN ALL THE CIRCUMSTANCES. (IN ACCORDANCE WITH SECTION 17 OF THE OVERVIEW AND SCRUTINY COMMITTEE PROCEDURE RULES)
SIGNATURE OF THE OVERVIEW AND SCRUTINY COMMITTEE CHAIRMAN: **N/A**

I confirm that I have taken account of the options proposed by officers, the various implications set out in the report and the comments of the Monitoring and Section 151 Officers and am authorising the decision as set out above.

SIGNATURE OF DECISION TAKER:	Councillor David Kerr
DATE:	15 July 2008

THIS SECTION TO BE COMPLETED BY DEMOCRATIC SERVICES		**REF NO.**	**PD208**
DATE DECISION TAKEN:	18.07.08	**DATE RECEIVED BY DEMOCRATIC SERVICES:**	18.07.08
DATE DECISION PUBLISHED:	18.07.08	**IMPLEMENTATION DATE (publication day + 5 working days):**	28.07.08

A copy of the report considered by the decision taker should be appended to this form and forwarded immediately to Democratic Services on completion.